

Request for Application

طلب نموذج تسجيل

Date: dd/mm/20yy

1) Operation Data

Type of Certification	Individual	Group Certification	Country of Operation	
	<input type="checkbox"/>	<input type="checkbox"/>		
Name of Operator (Farm/Firm)				
<i>Operator's Data / Responsible person according to law</i>				
Name		Surname		TAX number / Authority
City		Address		Number
				Postal Code
Telephone	FAX	Mobile phone	e-mail	
Name of contact person				

2) Certification Scope

<input type="checkbox"/> Egcercert Production Standard & Control measures (EU equivalent Standard)				
<input type="checkbox"/> Regulation (EU) 848/2018 and its delegated and implementing acts				
<input type="checkbox"/> Equivalent Great Britain Organic Standard				
Production category				
<input type="checkbox"/> (A) unprocessed plants and plant products, including seeds and other plant reproductive material				
<input type="checkbox"/> (B) livestock and unprocessed livestock products;				
<input type="checkbox"/> (C) algae and unprocessed aquaculture products;				
<input type="checkbox"/> (D) processed agricultural products, including aquaculture products, for use as food;				
<input type="checkbox"/> (E) feed;				
<input type="checkbox"/> (F) wine;				
<input type="checkbox"/> (G) other products listed in Annex I to this Regulation or not covered by the previous categories.				
Activity				
	Initial	Modification	Transfer	Equivalent CB name/code
Agricultural production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Distribution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Export	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Import	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Placing on Market	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Destination Countries to Export				
- Date of initial submission to the control system:				
- Has the operation's certification been revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No				
*If yes, please, describe the reasons:				
- Is the transfer request to the former Certification Body attached? <input type="checkbox"/> Yes <input type="checkbox"/> No				
* In case of Transfer, by signing this application we authorizes Egcercert to contact our previous certification body for relevant certification documents.				
Notes:				

3) Description of Units

Production Units (Agricultural fields, pastures, units) *						
Production Unit Name	Location	Own/Rented	Acreage (for farms)	Crops (for farms)		
<i>For Group Certification, please fill in the following:</i>						
Producer Name	Products	Location	Total Acreage (in Ha)	Annual Turnover (estimation) / Currency		
<i>In Case of farms please specify the following:</i>						
- Source of Water: <input type="checkbox"/> Well <input type="checkbox"/> River <input type="checkbox"/> Pond <input type="checkbox"/> Channel <input type="checkbox"/> Other						
- Agricultural Machinery Used:						
- Harvesting Techniques:						
- Livestock: <input type="checkbox"/> Cows <input type="checkbox"/> Cattle <input type="checkbox"/> Sheep <input type="checkbox"/> Pigs <input type="checkbox"/> Poultry <input type="checkbox"/> Bees <input type="checkbox"/> Other (mention no of heads)						
- Plagues and Diseases						
- Main Treatments (means of plagues and diseases's prevention)						
Declare the Applied Fertilizers / Plant Protection Products						
Plot No.	Year no. (Current year)	Year no.	Year no.	Year no.		
Crop Rotation Plan						
Plot No.	Year (.....)	Year (.....)	Year (.....)	Year (.....)		
Processing Units						
Processing Unit Name	Location	Own/ Sub-contracted	Products			
			Final Product	Source of raw material		
Unit Description						
Reception Area						
Processing Area						
Packaging Area						
Labeling Area						
Other Areas (Please specify)						
Stores						
Transportation						
Production Unit Activity						
PRODUCT	ACTIVITY					
	Storage	Packaging	Processing	Labeling	Distribution	Transport
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Notes:</i>						

**If there are any processing activities assigned to sub-contractors for the operation's own production, fill in the respective table for processing operations and provide the subcontract and valid certificate of subcontractor.*

Subcontractors		
Name	Subcontracted Activity	Certified By

4) Request for reduction of the conversion period (check only if you wish to request a retrospective recognition of a period preceding this application, to be recognized as part of the conversion period)

I hereby request the CB to recognize as being part of the conversion period, the period of:					Number of months (up to 36)	
<i>(Justify the reasons for the request and provide any documentation/evidence that may support the claim – Identify all the farms the request is applicable for)</i>						
Plot No.	Conversion area (Fed.)	Crop	Current Crop	Crop Previous Year	Crop (Year)	Crop (Year)

5) Documents to be submitted together with the Application:

Plant production	Processing operation
<input type="checkbox"/> Description of control arrangements and undertaking by the operation	<input type="checkbox"/> Description of control arrangements and undertaking by the operation
<input type="checkbox"/> Annual plant production program	<input type="checkbox"/> Product forms (for processed products)
<input type="checkbox"/> Contracts/farm rentals	<input type="checkbox"/> Unit map (satellite image) & directions
<input type="checkbox"/> Farm maps (satellite image) & directions	<input type="checkbox"/> Operation license from Local Authority
<input type="checkbox"/> Supporting documents/evidence in case of a request for a reduction of the conversion period	<input type="checkbox"/> HACCP Plan
<input type="checkbox"/> Others (Specify)	<input type="checkbox"/> Hygiene Plan
<input type="checkbox"/> In case of Group Certification; copy of the Internal Control System.	<input type="checkbox"/> Others (Specify)

6) Undertakes:

EGYCERT undertakes to a) Notify the operator whenever it finds non-compliance with the EGYCERT Organic Standard b) Comply with the discretion obligation, not being able in writing or verbal, to make value judgments on controlled entities and their respective technical references, except for those whose obligation is to communicate to EGYCERT.

The operator undertakes to a) Take concrete measures at the unit and/or facility and/or activity level to ensure compliance with the provisions of EGYCERT Organic Standard b) Provide all the information requested and provide free access to the premises and accounting records of customers and suppliers/subcontractors, under the terms foreseen on the EGYCERT Equivalent Scheme (Organic Standard) or the legal framework that is in force for the Organic Production; c) Provide EGYCERT with a complete description of the plant and/or the facility and/or the activity, and inform EGYCERT of any relevant change. d) Inform EGYCERT, in writing, of any procedure that contrasts with the stipulations of the EGYCERT Equivalent Scheme (Organic Standard) or the legal framework that is in force for the Organic Production; e) Accept the control measures to certify compliance with the EGYCERT Equivalent Scheme (Organic Standard), or the legal framework that is in force for organic production, at such frequency as the First Party deems necessary, but at least annually, with or without early warning, namely collection of samples; f) Avoid any mixtures with products and/or substances not conforming to the Equivalent Scheme (Organic Standard); g) Accomplish in the case of an infraction or irregularity the application of sanctions imposed by the First Party; h) Correct non-compliance procedures or any irregularities detected during inspection; i) Keep an archive, of the record of all claims, complaints and corrective actions relating to the products covered by the certificates of conformity and take appropriate action on such claims and any deficiencies found in products that affect the requirements regarding the Organic Production; j) Allow an investigation process whenever the First Party is presented with a complaint against the operator; k) Allow the participation of observers during the control actions, within the contracted activity. l) Whenever copies of certification documents are provided to others, they must be reproduced in full. l) comply with the advertise rules in regard to the certification of the Organic Production (labels, documents, leaflets ...).

We declare that all the information laid above is true and that we have read and understood Regulation (EU) 848/2018 and its and its delegated and implementing acts and EGYCERT Production Standard and Control Measures in its latest version and I agree to conform to the requirements laid down in the above mentioned regulations and standard as well as to provide any necessary information for the evaluation and certification of my products and activity. We authorize EGYCERT to perform all the control actions that EGYCERT understands as convenient. In case of any modifications, we are obliged to inform EGYCERT in advance and shall update the application.

Operator Name

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(signature and stamp for companies)